

West Linn Lutheran Church Job Description

Job Title: Director, Children's Choir
Reports To: Pastor(s) and works in partnership with the Church Council's Proclamation Team
FLSA Status: Temporary Part-Time
Hours: Approximately 5 hours per week through the program year (September - June) with concentrated responsibilities in the Advent, Christmas, Lent, and Easter Seasons.
Prepared/Updated: October 2004; Updated January 2010; June 2010

SUMMARY

This position is responsible for directing the activities of the children's choir for elementary age and above children.

ESSENTIAL DUTIES & RESPONSIBILITIES

- ✦ Recruit, organize, and direct congregation choirs for presentation of worship music through the church year on Sundays and at other designated times with attention to 1) church year calendar and themes, and 2) special events and activities of the congregation.
- ✦ Develop a rehearsal and performance schedule (performance schedule developed in conjunction with pastors, adult choir director, and music team).
- ✦ Direct the choir at weekly rehearsals.
- ✦ Lead the Sunday morning Discovery Zone Sunday School opening music session according to the schedule agreed upon with the Children & Family Director.
- ✦ Work in partnership with Children & Family Director and other staff on Christmas program and other occasional collaborative events.
- ✦ Work with Pastors to develop a program of music for children elementary age and above.

QUALIFICATIONS & REQUIREMENTS

- ✦ Experience in directing a church choir and/or music program; children's music training, e.g. Kodály, Kinder music, or other method of teaching would be helpful.
- ✦ Familiarity with both contemporary and traditional children's worship music.
- ✦ Willingness to extend invitations to potential choir members.
- ✦ Formal training in choral conducting, music leadership, or music education, or equivalent experience.
- ✦ Commitment to the Christian faith and the mission of West Linn Lutheran Church.

ADDITIONAL REQUIREMENTS

- ✦ Must pass pre-employment background & security checks.