

**WLLC Church Council Meeting
April 10, 2014 7:00 p.m. to 9:00 p.m.
Discipleship Center**

Opening Devotions –

1. Call to Order – Approval of meeting agenda with additions/deletions
2. Approval of Consent Agenda
 - a. January 2014 Council
 - b. February 2014 Executive
 - c. March 2014 Council
 - d. April 2014 Executive
 - e. March 2014 Financials
 - f. Men's Group Notes-April 2014
 - g. Capital Improvement Project Minutes –March 2014
3. Council Goals for Council Initiatives
 - a. Communications – Lori & Greg
 - b. Welcoming – Nick
 - c. Stewardship – Maureen
 - d. Property/Building – Kris & Nancy
 - e. Outreach/Social Ministry – Karl
 - f. Leadership/Mentorship – Terry
 - g. Process/Structure/Finance – Kathy
4. Reports
 - a. Pastors' Report
 - b. Ministry Operation Coordinator's Report
 - c. Faith Formation Coordinator's Report
5. Old Business
 - a. Nominations for Council
6. New Business
 - a. Congregation Vitality Assessment: recommendation to ask Mutual Ministry to lead process
7. Closing comments/wrap up

Adjourn/Lord's Prayer

****Next Meetings****

Council Executive meeting

_____ @ _____

Council Meeting

May 8th @ 7:00 pm

Coffee House for May

May 4th _____

West Linn Lutheran Church
Council Meeting January 9, 2014 7:00pm

Present: Kathy Lairson, Sean Walter, Nick Gundersen, Kent Wyatt, John Carr, Sharon Tucker, Lisa Cunningham, Greg Lenihan, Pastor Donna, Pastor Tim, Lori Larson, Tyler Tompkins, Nancy Reiniger, Kris Olson, Leann Beebehiser

Devotions: Pastor Tim led devotions

1. **Call to order:** Kathy Lairson called the meeting to order at 7pm
2. **Approval of agenda and consent agenda.**
 - a. **2014.01.09.01:** John moved to accept the agenda. Pastor Tim seconded the agenda. The motion passed.
 - b. **2014.01.09.02:** Kent moved to accept the consent agenda, Lisa seconded and the motion passed.
3. **Financials:**
 - a. We ended the year with a surplus of \$19,991. Everyone was pleased with the way the year ended.
 - b. LeAnn happy to be able to report to people when greeting how the year turned out.
 - c. Overview of proposed 2014 budget and summary results.
 - I. Did not include landscaping since all is in place.
 - II. Added maintenance reserve fund
 - III. Up pastor's salary
 - IV. Include the community assistance fund
 - V. Faith Formation Coordinator (benefits to be discussed with FFC) Salary and benefits won't start until mid-February. So there may be a surplus at the end of the year.
 - d. **2014.01.09.03:** Terry moved (by exec recommendation) and Sharon seconded (by exec recommendation) to recommend budget to congregation with adjustments. The total bottom line to remain the same. Email to Council before the meeting. Motion passed.
 - e. **2014.01.09.04:** Nick moved to accept financial as information. John seconded and the motion passed.
4. **Council Thinking time:** "*Building Use vs. Building Partners*"
 - a. The group discussed what has made them feel ownership at WLLC?
 - I. Thoughts mentioned were: people, accessibility, idea of more you invest the more you feel ownership, community welcome (able to have family events at church).
 - b. The group discussed what key factors helped with your sense of ownership?
 - I. Comments made mentioned were: when your children feel at home, education and teaching adult classes, relationship, fellowship, being part of planning, and being part of the decision making.
 - c. Many people use our building during the week. The group discussed what do we get from building usage and what do we give? What is the building usage worth?
 - d. Julie Mankin, MOC, is looking for specific guidelines when groups are calling for space. These guideline would be organized based on the partnerships, and 'worth' of our building space.
 - e. Coffee House sign up was passed around to be filled out by council.
 - f. Cottage participants list was reviewed for accuracy.
5. **Reports**
 - a. **Pastors' report.** See printed report of pastoral acts.

b. Faith Formation Candidate:

- I. Jordan Beck was recommended for hire as the first FFC as of February 15, 2014.
- II. **2014.01.09.05:** Kris moved to hire Jordan as FFC Pastor Tim seconded and the motion passed.

c. Christmas Eve Services

- I. @ 4PM – Kids not involved in service. How to get unplanned children involved.
- II. Terry commented at the 9PM service lot of people he didn't know were involved.

d. Proclamation – No Report

e. Social Ministry – Planned out first four months of outreach.

f. Community – Kent met with Dennis Koellemeier and Daryl Sieker, plotting out capital improvement plan budgeting upcoming needs: How do we move forward? This small task force group will be meeting once a month. They will be presenting details for the Annual Meeting.

g. Faith Formation – met to setup curriculum for year and excited to begin working with Jordan.

h. 2014.01.09.04: Kent moved to accept financial as information. Kris seconded and the motion passed.

i.

6. Old Business

a. Nominating committee

- I. Some candidates are being looked addressed – Sharon met with committee but no one has agreed yet. Next meeting to be held January 13, 2014.

7. New Business

**I. Council Retreat Meeting at 9:00 AM
Saturday, January 18.**

1. **Who can help plan?**
2. **Handout for preparations “ A Way to Understand 2013 @ WLLC”**
3. **Thinking time about your passions.**

II. Annual Meeting: How much time for various segments?

Meeting was adjourned at 9:00pm.

**Minutes submitted by Lori Larson,
Council secretary**

WLLC Executive Meeting
February 12, 2014
7:00pm

Present: Kathy Lairson, Pastor Donna, Lori Larson, Leann Beebehiser, Sharon Tucker, Pastor Tim

1. Financial Reports

- Leann reports that finances are looking good for January.
- The financial documents were reviewed.
- To make sure we are sending in 7% to the synod we have to pay 1 month in arrears because we can't predict the monthly income ahead of time. A pledge form is filled out for the Oregon Synod much like the pledge form the congregation fills out yearly. The finance team should be responsible for filling it out. This information goes on the ELCA parochial report.
- The finance team needs one more member. So-far it consists of Nancy Horton, Sandy Johnson, Lori Mueller and Leann Beebehiser. Chuck Davis may be a possible candidate. Executive team gives Leann permission to ask Chuck.
- People are being approached to be on the audit team. Lara Dewey has said yes. Katie Durham is being asked.
- Lori Mueller via email suggested adopting a method for establishing guidelines for developing future budgets; ie: Goals of congregation and discernment of congregational priorities. There is a need for a consultation between the finance team and the Executive or Council to take this further.
- Similar conversation needs to happen concerning monthly outreach.

2. Council retreat planning;

- Question for the retreat: What do we (Council) need to be successful this year?
- Suggestions for council retreat agenda:
 - Capital improvement
 - Financial priorities
 - Outreach conversation
 - Building usage policies
 - Communication
- Reviewed outline for retreat activities and discussed ways to empower and identify passions of council members.
- Kathy has invited Ron Karsten to be the facilitator for the retreat. Ron is a former instructor on organizations at Marylhurst.

3. Other business:

- Leann agreed to continue as treasurer. The Executive adjusted her schedule expectations to having her come to Executive Team meetings monthly and Council meetings quarterly.

- Kathy thinks that social ministry/outreach needs expansion.
 - suggests recruiting members for a social ministry team
 - evaluate congregational values.

Meeting adjourned.

Notes submitted by Lori Larson.

West Linn Lutheran Church
Church Council Meeting Minutes
March 13, 2014 @ 7:00 p.m.
West Linn Lutheran Discipleship Center

Communications:

The council members received a PDF packet from Julie Mankin, containing:

- The minutes from the Council Retreat, February 28-March 1, 2014
- Copies of the 'Post-it note' ideas
- Minutes of the Executive Council Meeting, March 8, 2014
- WLLC Stewardship Summary Packet
- Treasury Report - February 28, 2014
- Balance Sheet as of February 28, 2014
- Current Month Actual -vs- Budget Comparison - February 2014
- Year-to-date actual -vs- Budget Comparison-January through February 2014
- Faith Formation Coordinator report for March 10, 2014 from Jordan Beck
- WLLC Monthly Income Comparison
- Building Capital Improvement Plan - February 23, 2014 to present
- Pastors' Report to Church Council

Call To Order:

The meeting was called to order by President Kathy Lairson at 7:00 p.m. in the Discipleship Center of West Linn Lutheran Church.

In attendance: Pastor Tim, Pastor Donna, Maureen Davis, Nick Gundersen, Kathy Lairson, Lori Larson, Greg Lenihan, Julie Mankin, Terry O'Donel, Kris Olson, Nancy Reiniger, Karl Wright,
Excused: LeAnn Beebehiser

Opening Devotions: The Pastors began the meeting by showing a beautiful video called "On Eagles' Wings". It is symbolic; as the eagle is soaring over us, God watches over us.

Consent Agenda:

- March 2014 Executive Minutes
- February 28-March 1, 2014 Council Retreat Minutes
- February 2014 Financial Reports
- Stewardship Report
- Missing-January 9, 2014 Council Minutes
- Missing-February 12, 2014 Executive Minutes
- Added Capitol Improvement Projects Team Minutes

President Kathy Lairson entertained a motion to accept the consent agenda.

- **CC 2014.3-13-1 Kris Olson made a motion** to accept the consent agenda. The motion was seconded by Nick Gundersen. The motion passed.

Priority Groups: We have not reviewed the ideas on the sticky notes from our council retreat since they were posted. It was decided to review the ideas this evening and add any new ones we might have for further discussion. Some ideas were regrouped to a more suitable category. In most areas the notes gave Council ideas for shaping its own culture and ideas for specific work to undertake in the congregation.

After this, each Council member in the priority told the Council what plans they had for enriching their area. Specific SMART goals will be developed by the Council members.

A. Communication:

1. Council members are a very important part of clear communication in the congregation.
2. Training for Council may include an inservice on listening and one on technology.

B. Welcoming:

1. Hospitality in welcoming.
2. Diversity; look at our current structure/institution, and see where we can improve it.
3. Points to evaluate: the WLLC hospitality process; the new member entrance and assimilation (around passions); WLLC culture of welcome and hospitality.
4. Inviting externally, invite your neighbors and friends and people you meet.

C. Stewardship:

1. Council stewardship: model regular tithing; set an example of generous givers
2. Stewarding the stories of the congregation: stories of our elders; record church history, storytellers
3. Helping others identifying their gifts & talents.
4. Outreach to seniors and shut-ins within our church.
5. Building up teams around scholarship fund and financial planning/endowment fund.

D. Property & Building:

1. Council role to guide the congregation on property changes, and help raise awareness.
2. Specific Council actions when CIP plan implemented:
 - a. Communicate it
 - b. Prioritize it
 - c. Phase it
 - d. Fund it (managing the matching money)
3. Defibrillator - a good idea for our building, and perhaps one on each floor

E. Outreach/Social Ministry:

1. Council to have a culture of facilitating space for questions and doubt.
2. Research what is going on in our outreach giving; what have been the different focuses; who are we giving to?
3. Also research who is volunteering and where.
4. Relationships to Stewardship: financial giving; identifying gifts & talents
5. Relationship to Leadership: identifying gifts & talents
6. Relationship to community organizing: how to create action & advocacy

F. Leadership/Mentorship

This is generational - We need to mentor at all the levels from pre-schoolers to the 50+ Club

1. Council culture: continue to educate ourselves about adaptive leadership; bring Council together as a team; identify and equip young leaders; be leaders that "listen louder than they sing"; enjoy the ride – generate enthusiasm in the congregation!
2. Create a resource list and identify those who are potential future leaders
3. Perhaps invite those in leadership roles to come to a Council meeting to give us a report
4. Locate mentors who are under the radar
5. Identify and support appropriate leadership training for congregation members.

G. Process/Structure:

1. Provide Council with updated names of active groups/committees/teams.
2. Suggest we appoint a team to update the constitution
3. Perhaps have a standing nominating committee
4. Council goal of improving the process of the church

5. Work efficiently as a Council, not doubling up on tasks
6. Coordinate financial oversight with the treasurer/staff.

Karl Wright is seeking a list of our groups. Currently we have Time and Talent information; and the annual report lists these groups. The current list of committees and members needs to be updated. Julie Mankin then presented us with a chart of the most recent list of committees.

Terry O'Donel suggested having a link or website for all Council members to access information, task groups, etc.

An assignment was given to each Council member, to bring back their goals to the next Council meeting. Emphasis was made to be specific on intent and impact.

Reports:

The Pastors' Report was presented and discussed.

- **CC 2014.3-13.2 Karl Wright made a motion** to accept the Pastors' Report. The motion was seconded by **Greg Lenihan**. The motion passed.

Recap:

We have 4 priority groups which need a second member to assist them. They are: Welcoming, Stewardship, Social Ministry and Leadership.

We are 2-3 Council members down from the desired number. A possible Nominating Team will be Terry O'Donel, Mary Ann Schaffer, and one of the pastors. Executive will follow up with them.

Task for members:

1. If each Council member has any **new/additional ideas for any area of Council work**, please share them with the whole group. Council meetings are on the 2nd Thursday of the month. Executive meetings are on the 1st Saturday of the month.
2. Write up actionable goals for your priority area.
3. With the goals, begin to plan actions and strategies to accomplish those goals.
4. Focus in on our intent and impact for these priority areas.

Closing:

Everyone present gave a brief comment of how they felt the meeting went.

The meeting closed in prayer at 9:30 p.m.

Respectfully submitted,

Maureen Davis
Council Secretary

West Linn Lutheran Church

Men's Group Meeting Minutes

[Date]April 5, 2014

In Attendance

Current Programs

- Monday Night Football Bible Study (every other Monday night during the football season)
- Shrove Tuesday Pancake Dinner
- Easter Breakfast

Moving forward

1. Re-starting regular meetings on the first Saturday of the month @ 8am
 - a. These would cover relevant and interesting topics.
 - i. (Caring for the elderly,
 - ii. memory care,
 - iii. updating wills,
 - iv. men's health, etc)
2. Service Activities (some ideas)
 - a. Camp Lutherwood maintenance/men's retreat September 26-27, 2014
 - b. Helping members of our Church with home maintenance type projects as they arise
 - c. Mentoring program with the youth (including them with our service projects)
3. Fellowship
 - a. Ski day (winter 2014-2015)
 - b. Golf tournament, banquet, auction for Youth Gathering fundraising
 - i. (Tentative date May 2, 2015)
 - ii. Men would organize the golf tournament portion
 - iii. -Golf outing this summer
 - c. -Church barbeque and carnival (Tentative Date August 3, 2014)
4. -Making one on one contact with men of the Church who are not already aware of our group

Agenda for Next Meeting

Please send (to Jeff Young) ideas of:

- -topics you would like to see or if you have something you would like to present at one of the Saturday morning meetings
- -service type projects, whether it be a one-time project/activity or an ongoing project/activity
- -any other thoughts you have for the group

Minutes submitted by: Jeff Young

Capital Improvement Plan: March 30, 2014

Present: Pastor Tim, Adam, Daryl Chair for meeting, Julie, Dennis, Gary, and Kris

Pastor Tim opened with prayer

Parking lot:

Deconstruction

Can we do some of this? Deconstruction and striping?

Daryl: What about fill and base?

Dennis to get a quote for slurry seal and striping separately

Bob Harding getting a quote for slurry seal also from Duane

LOT parking issue? Dennis said that can be worked out

Recommendation to proceed for August

Will Bid be good? P. Tim to check

Priority List:

Lift-Daryl shared design for placement of the lift

Smallest 3X5 \$25,000-30,000 accommodate a chair plus 1 person

Sharon's quote \$28,000,

Recommend: Adam to get a new bid from the existing company for a 3X5 lift, and

Daryl to prepare a proposal for the lift from his source.

Bathrooms: Upstairs and downstairs

Daryl gave us a suggested floor plan for both

Proceed and get 2-3 estimates

Pastor Tim to talk to Craig, Daryl to talk with Tony N.

Sign:

Dennis to get a hold of city for regulations

Electronic or changeable, possibly digital

Check with Terry B.

Pastor Tim and Daryl to check on church signs

Sanctuary: Sound and Lighting

Gary shared information from a 2012 proposal/quote: \$11,000 sound system, digital board and replacing the wireless mikes. Move the sound board area, in ear monitor system included. LED stage lights from Hollywood Lighting \$ 2,500
Camera \$4,000 wide angle/zoom/remote control, Mac computer \$ 2,000
upgrade presentation software, to record and live stream events.

Do we qualify for "Energy Trust? YES

Gary to get updated estimates.

"Big Ass Fan" Adam to look into this

Maintenance Plan: In progress, set up by Adam and performed every 3 months

Greening the building: Do we need a statement for sustainability? *"Facility Stewardship"*

Water heaters (5) are all electric

Check into natural gas

Possibly replace all at once or one at a time as a maintenance item

Tankless/On demand water heaters

Quotes for bringing natural gas to the building

Kitchen appliance: Adam/Stoves for kitchen Daryl/Dishwasher

Upgrade electrical?

Solar City will come in May and evaluate the building for possibly converting the building to solar energy.

Goal: To present a recommendation to the Church Council at the May 8th meeting.

NEXT MEETING: WEDNESDAY, APRIL 30 @ WLLC

April 4, 2014

Greetings fellow Council members,

I am unable to attend this months meeting because Gene and I are visiting our son and his wife in Panama. However the CIP met Sunday, and we are continuing to make progress towards putting forth a plan to the Council to make some improvement to the church property. I am beginning to get excited about these proposals. Pastor Tim was at the meeting so he can report on our progress. The point I want to make is, as a member of the Council I feel the need for the Council as the governing body of our church, to make a *sustainability statement*, and to practice good "*Facility Stewardship*" in any way that we can. With a *sustainability statement* the CIP committee has direction, and the statement would be in place when we present the proposal to the congregation. Some ways that the CIP are discussing to accomplish this are the following: converting to natural gas, on demand water heaters, toilets that use less water, LED lighting, even possibly using solar panels to make our own energy. Some of these ideas may initially cost more money but they are responsible decisions for our environment. As we look to make changes in our building, I believe God's house should respect God's world.

Respectfully submitted,

Kris Olson

PASTORS' REPORT TO CHURCH COUNCIL

April 10, 2014

March was a month of making new connections – highlighted by the work we did together at the Church Council retreat and then following up at our meeting a few weeks later. We also have been making new connections as a staff. Our joint participation in the Faith Formation for the 21st Century workshop really boosted those connections. This is the work of Lent – bearing one another's burdens and finding the new life of Christ together!



ISSUES FOR ACTION:

1. Our mileage for March –1690 miles.

I. Proclamation

- We each preached and presided twice since the March Council meeting;
- We met with Music Staff, Mar. 19.
- Lent has been a meaningful time for us and the congregation. We deeply appreciate those willing to speak in the various videos that have been a key part of the sermons. Also, the children have been really “good sports” participating in the dramatic presentations of the Gospel readings!
- Pastor Tim has led most of the midweek Holden Evening prayer services.
- We are working on all the preparations for Holy Week and Easter services.
- Pastor Donna attended a workshop with Rev. John Bell, a world-wide teacher on congregational singing. Jan Eppelsheimer and Suzie Budeau attended, too, at Alton Collins Retreat Center, Mar. 20.

II. Social Ministry & Stewardship

- Outreach for March was the WLLC Quilters.
- We both attended the stewardship team meeting at the Mankin home, Mar. 14.
- Pastor Donna gathered many of the people who went to community organizing training in the fall for a lunch meeting, Mar. 16. They are working on inviting more people to the local leadership training, April 27 & May 4.
- Also related to community organizing in the synod, Pastor Donna went to a meeting (Mar. 26) with Bishop Dave and a few other leaders planning for a synod-wide meeting of those trained so far, April 26, to consider synod strategies.

III. Faith Formation

- Pastor Tim met with the Adult Education team, and plans are in place for the last series of classes (in this case, one class on the environment) led by a number of WLLC folks. This has been a great year for adult education classes – we are excited about all the ways folks engage in the education process on Sundays! Thanks to a great team – led by Jan Sickert!
- Pastor Tim continues working with the confirmation classes. Pastor Donna is working with the 8th grade students and parents to get the sponsor relationships going.



- Coaching Jordan has been a treat and a joy – he picks up things very quickly and will continue to bring his own style and unique twist to the faith formation process at West Linn Lutheran Church. He is putting into place a great Good Friday worship together with all the youth at WLLC. Jordan has picked up the leadership of Sunday School and youth group, still connecting with key adults and youth leaders for those activities. He will be meeting with the “confab” group this week.
- Jordan, Julie Mankin, and the two of us hosted and participated in the faith formation training event at the church, Mar. 11-13, led by John Roberto of Vibrant Faith. We learned a lot about boosting what we are already doing in a networked way. We also have a lot to think about in terms of our roles as “curators” of content on worship and education for the congregation.
- Pastor Donna and Jordan attended the Day Camp leader workshop at WLLC, Mar. 29. Recruitment is going on for the leadership of that event. Much planning will be coming together this month!
- Pastor Donna has led one of the Lent Midweek small groups around art and the Last Supper.

IV. Community



- Kent and Kirsten Wyatt hosted a dinner for some of the new families with small children. They hope to do that from time to time. Both of us attended, Mar. 15.
- Pastor Tim met with the new Capital Improvement Team. Please refer to the notes on this last meeting (March 30th) and Kris Olson’s note to council (she will not be attending the council meeting as she and Gene are in Panama)
- Pastor Tim joined the Men’s Group for breakfast on April 5th and some wonderful plans are being put into place to continue this work outside of Monday Football time – as well as do begin to investigate some service projects and mentoring prospects with our young men. Jeff Young has done a great job of providing leadership and thought.

V. Administration

- We both met with the Executive Team, April 8.
- Pastor Tim took a couple of days of vacation to spend some sibling time with his brothers and sister in Las Vegas – oh, and golf was a part of that process!
- We meet with cluster pastors most Tuesdays at noon.
- Pastor Donna traveled for a meeting of the ELCA Deaconess Community Committee on Vocation and Education, April 2-7.

VI. General Pastoral Responsibilities

- We work on hospital visits or ways to pray with those having surgeries or hospitalizations.
- We keep in touch with those going through cancer and other treatments.
- We offer support to those who are grieving the death of a loved one.
- Contacts are made with those who come to worship as visitors, both by the Hospitality Ambassadors and by us and/or other staff.



11:37 AM

03/31/14

Accrual Basis

West Linn Lutheran Church
Balance Sheet
As of March 31, 2014

	<u>Mar 31, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
1100 · General Fund Checking	92,185.16
1150 · Dedicated Checking/Savings	32,590.34
1179 · Other Checking/Savings	100.00
Total Checking/Savings	<u>124,875.50</u>
Total Current Assets	124,875.50
Other Assets	
1999 · Total Prepaids	<u>2,742.39</u>
Total Other Assets	<u>2,742.39</u>
TOTAL ASSETS	<u>127,617.89</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2050 · Deferred Revenue	<u>11,820.02</u>
Total Other Current Liabilities	<u>11,820.02</u>
Total Current Liabilities	<u>11,820.02</u>
Total Liabilities	11,820.02
Equity	
3300 · Memorial Funds	3,287.27
3400 · Dedicated Funds	43,849.47
3500 · Building Funds	45,237.55
3620 · Operating Fund Balance	25,878.31
Net Income	<u>-2,454.73</u>
Total Equity	<u>115,797.87</u>
TOTAL LIABILITIES & EQUITY	<u>127,617.89</u>

03/31/14

West Linn Lutheran Church
Current Month Actual VS Budget Comparison
March 2014

	<u>Mar 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4001 · Congregational Support	30,779.73	29,420.00	1,359.73	104.6%
4040 · Program Income	216.01	120.83	95.18	178.8%
4045 · Misc Income	2,986.00	2,060.82	925.18	144.9%
Total Income	<u>33,981.74</u>	<u>31,601.65</u>	<u>2,380.09</u>	<u>107.5%</u>
Expense				
6050 · BENEVOLENCES	1,975.04	2,286.00	-310.96	86.4%
6200 · COMMUNITY GROUPS	-214.15	100.41	-314.56	-213.3%
6300 · BUILDING & PROPERTY	6,409.00	5,269.32	1,139.68	121.6%
6400 · FAITH FORMATION	234.72	322.91	-88.19	72.7%
6401 · LAY MINISTRY COMP & BENEFITS	9,678.17	10,689.69	-1,011.52	90.5%
6402 · PASTORS' SALARY & BENEFITS	11,504.10	11,805.82	-301.72	97.4%
6500 · PROCLAMATION	177.22	285.84	-108.62	62.0%
6800 · ADMINISTRATION	487.25	1,347.75	-860.50	36.2%
Total Expense	<u>30,251.35</u>	<u>32,107.74</u>	<u>-1,856.39</u>	<u>94.2%</u>
Net Income	<u>3,730.39</u>	<u>-506.09</u>	<u>4,236.48</u>	<u>-737.1%</u>

11:34 AM

03/31/14

Accrual Basis

West Linn Lutheran Church Year-to-Date Actual vs. Budget Comparison January through March 2014

	<u>Jan - Mar 14</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
Income				
4001 · Congregational Support	81,169.87	81,579.00	-409.13	99.5%
4040 · Program Income	214.55	362.53	-147.98	59.2%
4045 · Misc Income	9,145.24	6,182.62	2,962.62	147.9%
Total Income	<u>90,529.66</u>	<u>88,124.15</u>	<u>2,405.51</u>	<u>102.7%</u>
Expense				
6050 · BENEVOLENCES	7,957.84	6,858.00	1,099.84	116.0%
6200 · COMMUNITY GROUPS	107.35	301.31	-193.96	35.6%
6300 · BUILDING & PROPERTY	16,883.28	16,108.12	775.16	104.8%
6400 · FAITH FORMATION	801.10	968.81	-167.71	82.7%
6401 · LAY MINISTRY COMP & BENEFITS	27,721.32	32,068.79	-4,347.47	86.4%
6402 · PASTORS' SALARY & BENEFITS	34,077.17	35,417.62	-1,340.45	96.2%
6500 · PROCLAMATION	724.41	1,037.44	-313.03	69.8%
6800 · ADMINISTRATION	4,711.92	5,543.25	-831.33	85.0%
Total Expense	<u>92,984.39</u>	<u>98,303.34</u>	<u>-5,318.95</u>	<u>94.6%</u>
Net Income	<u>-2,454.73</u>	<u>-10,179.19</u>	<u>7,724.46</u>	<u>24.1%</u>

WEST LINN LUTHERAN CHURCH
MONTHLY INCOME COMPARISON

(Estimates of Giving, Envelope Giving, Loose Offerings and Thanksgiving Challenge)

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
January	20,120	24,980	32,031	29,220	20,136	25,032
February	23,361	28,153	32,947	22,080	22,950	25,358
March	27,882	21,036	20,205	25,367	44,668	30,780
April	27,133	30,830	34,744	30,700	22,971	
May	31,777	26,172	25,602	26,827	22,274	
June	27,646	29,598	35,949	30,295	29,944	
July	38,794	41,035	25,052	22,776	22,006	
August	24,940	23,868	21,099	20,822	21,371	
September	22,888	25,248	18,994	35,186	28,951	
October	21,856	24,300	26,695	25,596	26,619	
November	33,453	20,737	27,080	35,162	32,454	
December	33,381	37,068	34,322	38,379	63,842	
TOTALS	<u>\$ 333,232</u>	<u>\$ 333,024</u>	<u>\$ 334,719</u>	<u>\$ 342,409</u>	<u>\$ 358,186</u>	<u>\$ 81,170</u>
YTD March	\$ 71,363	\$ 74,169	\$ 85,183	\$ 76,667	\$ 87,754	\$ 81,170
Year-to-Year Change		4%	15%	-10%	14%	-8%

Outreach Contribution History				
Year-to-Date March 31, 2014				
	Focus Month	2014	2013	2012
WLLC Quilters	March	1,200.00	1,977.50	1,252.00
The Father's Heart	February	985.00	667.00	
HOPE (Local Hunger)	January	905.00	3,159.00	2,847.00
World Hunger		300.00	1,954.50	2,587.00
Holden Village		160.00		
Volunteer Challenge		115.00	1,420.50	
NW Parish Nurse Endowment		100.00		
Youth Ministry Outreach Project		38.00	403.00	
Sacele, Romania Outreach			4,085.00	3,525.00
Pastors' Discretionary	January			
Incight			2,445.00	1,412.00
West Linn Food Pantry			1,837.25	639.00
Lutheran World Relief			1,140.00	
Red Cross			1,000.00	1,000.00
World Hunger Global Barnyard			895.19	
House of Zion			870.00	820.00
Janus Youth Services			810.00	1,010.00
Annie Ross House/NW Housing			786.00	
Camp Lutherwood			620.00	1,145.00
Eco Faith Recover (Advent Breakfast)			548.00	
Children's Center			515.00	
LAMP U.S.			150.00	150.00
World Hunger Good Gifts			110.00	
OHSU Knight Cancer Institute			100.00	
ELCA Disaster Relief			70.00	235.00
100 Wells			27.00	5,901.25
Covenant of Hope				2,400.00
Oregon Food Bank				2,000.00
Salvation Army				1,000.00
Oaxaca Prison Ministry				445.00
Heifer Project				315.00
Neighbors Helping Neighbors				120.00
TOTALS		\$ 3,803.00	\$ 25,589.94	\$ 28,803.25

Treasury Report 3/31/2014

Resources	<u>March, 2014</u>			
	<u>Actual</u>	<u>Goal</u>	<u>Difference</u>	<u>%</u>
Estimates of Giving	\$ 20,457	\$ 18,924	\$ 1,533	8%
Est of Giving Prior Year	\$ 3,510	\$ 4,375	\$ (865)	-20%
Envelope Giving	6,335	5,627	708	13%
Loose Offerings	478	494	(16)	-3%
Misc, including Thrivent Choice YTD \$1,292	3,202	2,182	1,020	47%
Total Resources	\$ 33,982	\$ 31,602	\$ 2,380	8%
Spending	<u>Actual</u>	<u>Budget</u>	<u>Difference</u>	<u>%</u>
ELCA Mission Support	\$ 1,775	\$ 2,086	\$ (311)	-15%
Pastors' Discretionary	\$ 200	\$ 200	\$ -	0%
Pastors' Care (comp & all benefits)	11,504	11,806	(302)	-3%
Lay Ministry Team Care	9,678	10,690	(1,012)	-9%
Building Care (Mortgage, Utilities, Insurance, Maintenance)	6,409	5,269	1,140	22%
Worship, Educational & Community Materials	198	709	(511)	-72%
Other Operations Costs	487	1,348	(861)	-64%
Total Spending	30,251	32,108	(1,856)	-6%
Net Income (Expense)	\$ 3,730	\$ (506)	\$ 4,236	-

				<u>YTD March, 2014</u>			
<u>Actual</u>	<u>Goal</u>	<u>Difference</u>	<u>%</u>	<u>Actual</u>	<u>Goal</u>	<u>Difference</u>	<u>%</u>
\$ 57,728	\$ 52,474	\$ 5,254	10%	\$ 57,728	\$ 52,474	\$ 5,254	10%
\$ 7,615	\$ 12,131	\$ (4,516)	-37%	\$ 7,615	\$ 12,131	\$ (4,516)	-37%
14,920	15,604	(684)	-4%	14,920	15,604	(684)	-4%
907	1,370	(463)	-34%	907	1,370	(463)	-34%
9,360	6,545	2,815	43%	9,360	6,545	2,815	43%
\$ 90,530	\$ 88,124	\$ 2,406	3%	\$ 90,530	\$ 88,124	\$ 2,406	3%
<u>Actual</u>	<u>Budget</u>	<u>Difference</u>	<u>%</u>	<u>Actual</u>	<u>Budget</u>	<u>Difference</u>	<u>%</u>
\$ 7,358	\$ 6,258	\$ 1,100	18%	\$ 7,358	\$ 6,258	\$ 1,100	18%
\$ 600	\$ 600	\$ -	0%	\$ 600	\$ 600	\$ -	0%
34,077	35,418	(1,340)	-4%	34,077	35,418	(1,340)	-4%
27,721	32,069	(4,347)	-14%	27,721	32,069	(4,347)	-14%
16,883	16,108	775	5%	16,883	16,108	775	5%
1,633	2,308	(675)	-29%	1,633	2,308	(675)	-29%
4,712	5,543	(831)	-15%	4,712	5,543	(831)	-15%
92,984	98,303	(5,319)	-5%	92,984	98,303	(5,319)	-5%
\$ (2,455)	\$ (10,179)	\$ 7,724	-	\$ (2,455)	\$ (10,179)	\$ 7,724	-

Savings Account as of 3/31/14 for Day-to-Day Operations	\$ 23,424
Restricted Funds - as of 3/31/14	
Scholarships	\$ 25,564
Facility & Maintenance Reserves	\$ 45,238
Undesignated Memorials & Gifts	\$ 3,287
WLLC Special Purpose	\$ 9,665
Outreach Funds to Disburse	\$ 3,290
Pastors' Discretionary	\$ 1,425
Pastors' Continuing Education	\$ 3,814
Other Assets/Other Liabilities	\$ 9,168
	\$ 101,452
Total Cash & Investments - as of 3/31/14	\$ 124,876