

WLLC Church Council Meeting
June 12^h, 2014 7:00 p.m. to 9:00 p.m.
Discipleship Center

Opening Devotions – Kathy

1. Call to Order – Approval of meeting agenda with additions/deletions
2. Appointment of Greg Lord to fill Kent Wyatt's council seat
3. Approval of Consent Agenda
 - a. Minutes from May 2014 Church Council meeting
 - b. Minutes from June 2014 Executive Team meeting
 - c. Minutes from June 2014 Capital Improvement Projects meeting
 - d. May 2014 Financial Reports
 - e. Ministry Operations Coordinator's Report
 - f. Faith Formation Coordinator's Report
4. Council Initiatives
 - Property/Building – Kris
 - Congregation Input to the plan
 - Funding Campaign Process
 - Congregational Meeting
 - Communications – Lori & Greg L.
 - Welcoming – Nick
 - Stewardship – Maureen
 - Outreach/Social Ministry – Karl
 - Leadership/Mentorship – Terry
 - Process/Structure/Finance – Kathy
5. Reports
 - a. Pastors' Report – Receive New Members
 - b. Stewardship Report
6. Old Business
 - a. Congregation Vitality Assessment Process
 - b. Nomination Committee
7. New Business
 - a.
8. Closing comments/wrap up

Adjourn/Lord's Prayer

****Next Meetings****

Council Executive meeting	Saturday July 5 th , July 12 th , or July 19 th @ 9:00 am
Council Meeting	No July meeting
Coffee House for July	July 6 th –

West Linn Lutheran Church
Church Council Minutes
May 8, 2014

West Linn Lutheran Church Discipleship Room

1. Opening Devotions:

Pastor Donna opened the meeting with “Traditional Words of Prayer” in a responsive prayer from the Lutheran Book of Worship

2. Call to Order

The meeting was called to order by President Kathy Lairson at 7:00 p.m. in the Discipleship Center of West Linn Lutheran Church.

- a. **In attendance:** Pastor Donna, Pastor Tim, Maureen Davis, Kathy Lairson, Julie Mankin, Kris Olson, Sean Walter
- b. **Finance Committee Members:** LeeAnn Beebeheiser, Chuck Davis and Nancy Horton
- c. **Excused:** Nick Gundersen, Lori Larson, Greg Lenihan, Terry O’Donel, Karl Wright

3. Communications:

- o The Council Packet Information
- o Agenda
- o WLLC Executive Council Meeting Minutes – May 3, 2014 meeting
- o Capital Improvement Team Meeting Minutes – April 30, 2014
- o Financial Team Meeting Minutes – April 29, 2014
- o Ministry Operations Coordinator Report to Council – May 6, 2014
- o Faith Formation Coordinator Report to Council – May 7, 2014
- o WLLC Balance Sheet – As of April 30, 2014
- o WLLC Current Month Actual –vs- Budget Comparison - April 2014
- o WLLC Year-to-Date Actual –vs- Budget Comparison – Jan. through April 2014
- o WLLC Monthly Income Comparison – Through April 2014
- o TREASURY REPORT – April 30, 2014
- o Pastors’ Report to Church Council – May 8, 2014
- o Generosity Gathering Minutes – March 2014 to Present

4. Accept Council Agenda

- a. **CC 2014.5-8.1** Kris Olson made a motion to accept the May 2014 Council Agenda as printed. The motion was seconded by LeeAnn Beebeheiser. The motion passed.

5. Approval of Consent Agenda:

- a. **CC 2014.5-8.2** A motion was made by Pastor Tim to accept the Consent agenda. The motion was seconded. The motion passed.

6. COUNCIL INITIATIVES:**7. Property/Building:** Kris Olson reported on the CIP committee.**a. Parking Lot:**

- Bid to pave the parking lot for \$22,306 plus 15% overage was reviewed.
- Lot repair paid for in part by the money we are receiving from the LOT, plus previous money which had been set aside for the purpose of the parking lot.
- Kris Olson said that we would pretty much break even with this project. However, we will have future LOT money to use as we receive it in exchange for the use of our parking lot.
- The Council feels that this is the right use of the money as these are repairs that have already been decided upon by the congregation.

b. Repair Estimates given by the CIP

- Items on estimate are the CIP team's suggestions to bring to the congregation as a campaign goal.
- These items are the ones that seemed to be the most relevant (requested by council previously) not in order of importance.
- Kris said that these are very rough numbers, but that they didn't want to go over the \$150,000 figure.

- c. **Capital Improvement –vs- Maintenance:** The Council discussed these items and queried whether we can do these repairs as a council, or do we need to get congregational approval? Some items are repairs, and others fall under maintenance. **Nancy Horton** believes that the Council would have discretion over some of the repairs. **Kathy Lairson** said that major changes must be brought before the congregation. The timing of the repairs can be left up to the Council. For instance, the church parking lot will be closed for approximately 6 days. The Church and staff will arrange this.

- d. **Bathrooms:** **Kathy Lairson** said she thought the estimate for the bathroom upgrade seemed a bit low. Kathy shared that we might want to put into our plans a vision for showers in the lower bathrooms. This could provide a vision for future building usage, such as hosting conferences, where our building would be more desirable and user friendly. Discussion ensued about completely redesigning the bathrooms, and to look at adding storage space in the building. Perhaps Jen Capener's old office could be turned into storage.
 - e. **Lift:** CIP committee chair Daryl Sieker received two bids for the lift. The committee decided to allocate \$30,000 for the addition of the lift in our building. The lift was originally designed to be installed where the old stairwell used to be.
8. **FINANCES:**
- a. **Mortgage Balance:** Our Mortgage balance is \$175,000 as of May 1, 2014. **Nancy Horton** reminded us that we will also need to potentially include in campaign money raised for our Mortgage Payments. The only way we could meet our budget back in 2008-1009 was to re-finance. This was unfortunate as we were within three (3) years of paying off our mortgage. However, we had to push out our mortgage in order to save money. Currently, we are managing our mortgage.
 - i. The Council brought up the question, "could we pay off our mortgage"? Nancy Horton said when we go into fixing our building; we could pay off our debt at the same time by doing a Dual Campaign. If we paid off our building, we would have funds for programs, additional staff, etc. Plus, we would be saving interest money.
 - b. **Pastor Tim** asked how we would do a capital campaign. He asked how we earned money for the previous church expansion projects. Did we use an outside firm or do it internally? It was answered that this was done internally, but with suggestions from **Pastor Rogge**, who used to work for Kairos. Would we do this internally as we have in the past, or would we hire an outside group such as 'Kairos' to handle it Using an outside company will cost us money. Earning money must mean we need to spend money.
 - c. **Nancy Horton** asked 'how do you frame the campaign?' Perhaps we could ask other churches who have done capital campaigns, what has worked for them. We could brainstorm and come up with some ideas".
 - d. Pastor Tim said we will keep in mind a 'prioritization philosophy'.
 - e. **Visioning:** At today's meeting, we focus on the capital ideas and what the committee recommends. At the next meeting we can focus on financing of potential campaign.

- f. **Nancy Horton** suggested we check with our bookkeeper Sandy Johnston to take a look at the history of our past ventures. We could find the names of those congregation members who were on capital campaigns in the past, to get their input.
 - g. **Julie Mankin** said it would be nice to get more specific from the CIP. What improvements would they like to see in the church? **Kris Olson** said that the CIP would like to address the top five (5) items on the list they provided, plus the addition of defibrillators on both floors of the church. LeeAnn Beebeheiser said that defibrillators cost about \$1,200.00. She said there is one in a storage unit where she works. She said she would ask about the possibility of our buying it. Pastor Tim added, 'is it current'? ☺
 - h. Kathy Lairson recommends that the Council accepts the repairs and upgrades.
 - i. **CC 2014.5-8.3** Lori Larson made a motion to accept the building repairs and upgrades. The motion was seconded by Kris Olson. The motion passed.
9. **Stewardship:**
- a. **Maureen Davis** gave a report on her vision for stewardship within our own church. Maureen would like to see us helping elderly and shut-in members of our congregation by offering rides to church, helping run errands, grocery shopping, etc. She would also like to interview our senior congregation with regard to their history with West Linn Lutheran, and compile a little Church **history book over the past 25 years.**
10. **Process/Structure/Finance:**
- a. **Kathy Lairson** went to the Pastors' class on Sustainability on Sunday. She is very excited about this and hopes others will be interested in taking strides to bring WLLC into compliance. Kathy works for a company that accomplished this. The CIP is asking for a 'green building'. When things need replacing, we should work toward going green
 - b. The following four **Council Initiatives** will be tabled until the next council meeting.
11. **Communications:** Lori Larson and Greg Lenihan were not available to give a report
12. **Welcoming:** Nick Gundersen was not available to give his report.
13. **Outreach/Social Ministry:** Karl Wright was not available to give his report. He and Sean Walter will bring this up at the next council meeting.
14. **Leadership/Mentorship:** Terry O'Donel was out-of-town. We will need a nominating committee. We should look at finding individuals who may have experience with capital campaigns.

15. REPORTS:

- a. **Pastors' Report:** The Pastors' report was read. **Pastor Donna and Julie Mankin** participated in a Synod meeting about community organizing along with Janet and Bob Raes
- b. **CC 2014.5-8.4 Kris Olson** made a motion that we accept the Pastors' Report. The motion was seconded. The motion passed.

16. Stewardship Report: This team is now being called the "**GENEROSITY TEAM**".

- a. In this report, the team prefers to not worry so much about money, but more on Generosity. They will be morphing the name from Stewardship to 'Generosity'. Perhaps the group will break apart and have 2 parts.
- b. Kathy Lairson said that the Executive Council suggested that there was also a need for a 'Giving Team'.

17. OLD BUSINESS:

- a. **Congregational Vitality/Assessment Process:** The Council decided to table this topic until the next Council meeting.

18. NEW BUSINESS:

- a. There was none.

CLOSING COMMENTS: Kathy asked for council members to speak about how this meeting went – and each person present did so.

The Pastors adjourned the meeting at 8:45 p.m. The Council ended the meeting with the Lord's Prayer.

Respectfully submitted,

Maureen Davis

Council Secretary

West Linn Lutheran Church
Executive Council Meeting Minutes
June7, 2014 @ 8:30 a.m.
West Linn Lutheran Church Library

1. Prayer for the day was lead by Pastor Donna.
2. **Call to Order:** The meeting was called to order by President Kathy Lairson at 8:30 a.m. in the Library of West Linn Lutheran Church.
3. **In attendance:** Pastor Tim, Pastor Donna, Nick Gundersen, LeAnn Beebehiser, and Kathy Lairson.
4. Absent: Maureen Davis
5. **Financial Report:** LeAnn Beebehiser reported that the income for May 2014 came in at \$26,915 which is the strongest May in the past five years. The income for May 2014 compared to May 2013 is up by just over \$5200. The total net income is up compared to the 2014 budget figure for the month of May.
 - a. Savings as of 05/31/14 for Day-to-Day Operations \$23,132
Total Cash & Investments –as of 05/31/14 \$126,424
Treasury Report for 05/31/14 (See Attached)
WLLC Monthly Income Comparison Report (See Attached)
WLLC Lutheran Church Balance Sheet (See Attached)
Current Month Actual-vs-Budget Comparison (See Attached)
Year-to-Date Actual-vs-Budget Comparison (See Attached)
 - b. LeAnn said that Sandy Johnson has filed for a Health Care Credit for 2013 and it has been signed and put in the mail.
 - c. LeAnn plans to contact the Financial Team this coming week to schedule their next planning meeting to review and working on the Policy / Procedures.
6. **Romania Report:** Pastor Tim & Pastor Donna reported that they received an email from Pastor Barry Rogge in regards to his upcoming trip to Romania to see Pastor Laszlo. In this email, Pastor Rogge explains how Pastor Laszlo is starting to experience a personal hardship and plans to take donated funds to him and his family.
 - a. Pastor Barry plans to take these funds in US currency. Due to the concern of taking cash the Executive Team would like the Financial Team to write a policy/procedure for future transactions.
 - b. LeAnn suggested that we have a special document signed by the donation givers to acknowledge the intentions of these gifts so that it can be recorded. She will work with the Financial Team on this process.
7. **Capital Contribution Report:** It was decided that a special invitation be given to all CIP members and the Financial Team to join this week’s Council meeting on Thursday June 12, 2014, to continue with the discussion about prioritizing the capital improvement projects, assessing the best use of financial resources and how to seek congregational input, and where we might be going in setting up a capital campaign.
 - a. Kathy Lairson will send out an email to the CIP members (Darrel Sieker, Dennis Koellermeier, Adam Tucker, Kris Olson, Kent Wyatt, Julie Mankin, Gary Eppelsheimer,

- and Pastor Tim) and LeAnn will contact the Financial Team (Nancy Horton, Lori Mueller, Chuck Davis, Sandy Johnson) to see if they are able to attend the meeting.
- b. The Executive will recommend holding (2) forums for the congregation to discuss the Capital Improvements. We would need to discuss the current plans and also plans for the next phase.
 - c. The Council will be asked about setting up a team to research and recommend a capital campaign process.
8. **Council Members:** Pastor Tim reported that Greg Lord has agreed to take a Church Council seat and fill in for Kent Wyatt. He will serve until the next annual meeting. Greg will work with Nick Gundersen on the Welcoming initiative.
 9. **The New Member List** will be added to the Pastors' Report for Council to review/approve.
 10. **RIC Survey:** Kathy reported that the RIC Survey will go out to Council members & mutual ministry to review before going out the congregation.
 - a. Kathy also recommended that we upfront the donation of \$400 for the presentation of the documentary "Black Girl in Suburbia". Executive Team approved this process and plans to ask a recommended donation of \$5 per person for attendees.
 11. There was no further business and the meeting was adjourned at 10:00 a.m.

Respectfully submitted,

LeAnn Beebehiser
WLLC Treasurer

Capital Improvement Team Meeting: June 4, 2014

Present: Daryl Sieker is the Chair for meeting; others present were Julie Mankin, Kris Olson, and Pastor Tim.

1. Pastor Tim opened with prayer
2. Reviewed notes from April, 30 2014.
 - a. Parking lot – 4” height for area
3. Report Council Meeting
 - a. Parking lot: Hal’s Construction bid for the lot will be presented.
 - b. For other areas of capital improvement and building maintenance firmer bids are needed.
 - c. Solar City-have they been contacted? (Adam Tucker will be tasked for this bid).
4. Bathroom, second bid from Erickson and Son Construction should be received next week.
5. TASKS
 - a. Adam Tucker submitting a maintenance process and procedure for furnace and AC, looking into purchasing adjustable thermostats.
 - b. Adam to investigate Solar City for solar panels
 - c. Daryl Sieker to evaluate film vs protective RV glass for library and replacement of windows with broken seals.
 - d. Bob Harding to begin process of replacing broken ballasts on lighting.
 - e. Gary to firm bid on sanctuary, light and sound and possible other outside bids
 - f. Pastor Tim to research cost of kitchen updates.
 - g. Daryl to work on signage requirement with City of West Linn.
 - h. Zurich Insurance property review to be done by Daryl.

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6. Meeting was adjourned. Next meeting: July 7 @ 7:00 PM.

West Linn Lutheran Church
Balance Sheet
As of May 31, 2014

	<u>May 31, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
1100 · General Fund Checking	93,731.74
1150 · Dedicated Checking/Savings	32,592.40
1179 · Other Checking/Savings	100.00
Total Checking/Savings	<u>126,424.14</u>
Total Current Assets	126,424.14
Other Assets	
1999 · Total Prepaids	1,842.99
Total Other Assets	<u>1,842.99</u>
TOTAL ASSETS	<u>128,267.13</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2050 · Deferred Revenue	2,426.70
Total Other Current Liabilities	<u>2,426.70</u>
Total Current Liabilities	<u>2,426.70</u>
Total Liabilities	2,426.70
Equity	
3300 · Memorial Funds	3,337.27
3400 · Dedicated Funds	45,317.73
3500 · Building Funds	54,053.51
3620 · Operating Fund Balance	25,878.31
Net Income	-2,746.39
Total Equity	<u>125,840.43</u>
TOTAL LIABILITIES & EQUITY	<u>128,267.13</u>

05/29/14

West Linn Lutheran Church
Current Month Actual VS Budget Comparison
May 2014

	<u>May 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4001 · Congregational Support	26,915.22	27,050.00	-134.78	99.5%
4040 · Program Income	235.89	120.83	115.06	195.2%
4045 · Misc Income	2,126.76	2,060.82	65.94	103.2%
Total Income	<u>29,277.87</u>	<u>29,231.65</u>	<u>46.22</u>	<u>100.2%</u>
Expense				
6050 · BENEVOLENCES	2,309.10	2,286.00	23.10	101.0%
6200 · COMMUNITY GROUPS	65.50	100.41	-34.91	65.2%
6300 · BUILDING & PROPERTY	4,967.73	5,169.32	-201.59	96.1%
6400 · FAITH FORMATION	302.61	572.91	-270.30	52.8%
6401 · LAY MINISTRY COMP & BENEFITS	10,077.99	10,689.69	-611.70	94.3%
6402 · PASTORS' SALARY & BENEFITS	11,304.84	11,805.82	-500.98	95.8%
6500 · PROCLAMATION	485.84	435.84	50.00	111.5%
6800 · ADMINISTRATION	1,457.21	1,347.75	109.46	108.1%
Total Expense	<u>30,970.82</u>	<u>32,407.74</u>	<u>-1,436.92</u>	<u>95.6%</u>
Net Income	<u>-1,692.95</u>	<u>-3,176.09</u>	<u>1,483.14</u>	<u>53.3%</u>

10:53 AM
 05/29/14
 Accrual Basis

West Linn Lutheran Church Year-to-Date Actual vs. Budget Comparison January through May 2014

	<u>Jan - May 14</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
Income				
4001 · Congregational Support	138,215.25	138,828.00	-612.75	99.6%
4040 · Program Income	411.38	604.19	-192.81	68.1%
4045 · Misc Income	13,736.28	10,404.26	3,332.02	132.0%
Total Income	<u>152,362.91</u>	<u>149,836.45</u>	<u>2,526.46</u>	<u>101.7%</u>
Expense				
6050 · BENEVOLENCES	12,621.52	11,430.00	1,191.52	110.4%
6200 · COMMUNITY GROUPS	476.05	502.13	-26.08	94.8%
6300 · BUILDING & PROPERTY	26,545.30	26,496.76	48.54	100.2%
6400 · FAITH FORMATION	1,789.46	1,864.63	-75.17	96.0%
6401 · LAY MINISTRY COMP & BENEFITS	47,722.72	53,448.17	-5,725.45	89.3%
6402 · PASTORS' SALARY & BENEFITS	56,672.75	59,029.26	-2,356.51	96.0%
6500 · PROCLAMATION	1,480.92	1,759.12	-278.20	84.2%
6800 · ADMINISTRATION	7,800.58	8,238.75	-438.17	94.7%
Total Expense	<u>155,109.30</u>	<u>162,768.82</u>	<u>-7,659.52</u>	<u>95.3%</u>
Net Income	<u>-2,746.39</u>	<u>-12,932.37</u>	<u>10,185.98</u>	<u>21.2%</u>

WEST LINN LUTHERAN CHURCH
MONTHLY INCOME COMPARISON

(Estimates of Giving, Envelope Giving, Loose Offerings and Thanksgiving Challenge)

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
January	20,120	24,980	32,031	29,220	20,136	25,032
February	23,361	28,153	32,947	22,080	22,950	25,358
March	27,882	21,036	20,205	25,367	44,668	30,780
April	27,133	30,830	34,744	30,700	22,971	30,130
May	31,777	26,172	25,602	26,827	22,274	26,915
June	27,646	29,598	35,949	30,295	29,944	
July	38,794	41,035	25,052	22,776	22,006	
August	24,940	23,868	21,099	20,822	21,371	
September	22,888	25,248	18,994	35,186	28,951	
October	21,856	24,300	26,695	25,596	26,619	
November	33,453	20,737	27,080	35,162	32,454	
December	33,381	37,068	34,322	38,379	63,842	
TOTALS	\$ 333,232	\$ 333,024	\$ 334,719	\$ 342,409	\$ 358,186	\$ 138,215
YTD May	\$ 130,273	\$ 131,171	\$ 145,529	\$ 134,193	\$ 132,999	\$ 138,215
Year-to-Year Change		1%	11%	-8%	-1%	4%

Treasury Report 5/31/2014

Resources	<u>May, 2014</u>			
	<u>Actual</u>	<u>Goal</u>	<u>Difference</u>	<u>%</u>
Estimates of Giving	\$ 17,756	\$ 17,399	\$ 357	2%
Est of Giving Prior Year	\$ 2,215	\$ 4,023	\$ (1,808)	-45%
Envelope Giving	6,621	5,174	1,447	28%
Loose Offerings	324	454	(130)	-29%
Misc, including Thrivent Choice YTD \$2,232	2,363	2,182	181	8%
Total Resources	\$ 29,278	\$ 29,232	\$ 46	0%
Spending	<u>Actual</u>	<u>Budget</u>	<u>Difference</u>	<u>%</u>
ELCA Mission Support	\$ 2,109	\$ 2,086	\$ 23	1%
Pastors' Discretionary	\$ 200	\$ 200	\$ -	0%
Pastors' Care (comp & all benefits)	11,305	11,806	(501)	-4%
Lay Ministry Team Care	10,078	10,690	(612)	-6%
Building Care (Mortgage, Utilities, Insurance, Maintenance)	4,968	5,169	(202)	-4%
Worship, Educational & Community Materials	854	1,109	(255)	-23%
Other Operations Costs	1,457	1,348	109	8%
Total Spending	30,971	32,408	(1,437)	-4%
Net Income (Expense)	\$ (1,693)	\$ (3,176)	\$ 1,483	-

	<u>YTD May, 2014</u>			
	<u>Actual</u>	<u>Goal</u>	<u>Difference</u>	<u>%</u>
	\$ 96,129	\$ 89,298	\$ 6,831	8%
	\$ 12,650	\$ 20,645	\$ (7,995)	-39%
	27,581	26,554	1,027	4%
	1,855	2,331	(476)	-20%
	14,148	11,008	3,139	29%
	\$ 152,363	\$ 149,836	\$ 2,526	2%
	<u>Actual</u>	<u>Budget</u>	<u>Difference</u>	<u>%</u>
	\$ 11,622	\$ 10,430	\$ 1,192	11%
	\$ 1,000	\$ 1,000	\$ -	0%
	56,673	59,029	(2,357)	-4%
	47,723	53,448	(5,725)	-11%
	26,545	26,497	49	0%
	3,746	4,126	(379)	-9%
	7,801	8,239	(438)	-5%
	155,109	162,769	(7,660)	-5%
	\$ (2,746)	\$ (12,932)	\$ 10,186	-

Savings Account as of 5/31/14 for Day-to-Day Operations	\$ 23,132
Restricted Funds - as of 5/31/14	
Scholarships	\$ 25,564
Facility & Maintenance Reserves	\$ 54,054
Undesignated Memorials & Gifts	\$ 3,337
WLLC Special Purpose	\$ 10,426
Outreach Funds to Disburse	\$ 4,020
Pastors' Discretionary	\$ 1,400
Pastors' Continuing Education	\$ 3,814
Other Assets/Other Liabilities	\$ 677
	\$ 103,292
Total Cash & Investments - as of 5/31/14	\$ 126,424

JUNE 11, 2014

MINISTRY OPERATIONS COORDINATOR REPORT TO COUNCIL

JULIE MANKIN

VOLUNTEER CHALLENGE

We celebrated the conclusion of the volunteer challenge on June 1st at the Worship in the Park. At the end of May we reached 5737 hours of volunteer time. We are getting closer to our goal (9750 total volunteer hours) for our congregation..

I am still pondering if we should continue to ask for these hours? On September 7th we are participating in the ELCA wide service Sunday. This would be a great chance to continue our branching out in our community.

The Social Ministry/Outreach foci have been decided for the rest of the year and I would love to see our volunteer efforts focused toward these groups during September. We are in process with this work. Any council help would be beneficial.

Currently God has opened a door for two new volunteers in the office. Peter Dalgaard Jr. will be serving as our communication intern this summer and Adrianna Richardson will be assisting with some worship material production. Alleluia!

ART GALLERY: CREATIVE SPIRITS

The artist group has had difficulty in finding a time to meet all together. I am hoping to arrange a group meeting in August to plan out a year of artists for "Creative Spirits." I have asked Christie Hazen, a local photographer to join in our journey of opening doors and hospitality. She will be our featured artist starting Thursday morning, June 12. I would like our invite to our new artists to be intentional around our overarching theme of welcome and our current worship themes.

BUILDING PARTNERS

In November, WLLC artists will be invited to show their work until January 1st. These artists will also have an opportunity to sell their goods for a fundraising event for our youth traveling to Detroit in 2015 at the White Oaks Savannah art festival held here at WLLC. Youth have also been invited to serve coffee at the event to raise funds.

COMMUNICATION

Now that we have as a staff jumped into the pool so to speak with Weebly (content management enabled website), we realized our true potential for immediate and current communication. Over the summer I will be redesigning our website and our staff will be maintaining and updating the new site. Page ideas are always considered...so please let me know.

ADMINISTRATIVE WORK

This area of my work continues to take most of my time and efforts. I am constantly trying to find ways to improve work flow and efficiency.

Council Report 6/10/14
West Linn Lutheran Church
Jordan Beck
Faith Formation Coordinator

1. **Godly Play:** I completed the commuter core training of Godly Play. Pastor Donna and Lynn McKown were able to attend the third training with me. We are beginning to explore how we can set the groundwork for some congregational exploration of Godly Play, aimed at whether or not a program could take root here. Between the three of us we will slowly begin to invite people to be co-conspirators in this work.

I am in continued discussion with an internationally renowned trainer of Godly Play who lives in Portland about bringing her in to do some demonstration for the congregation.

In addition, I was able to procure some materials from Milwaukee Lutheran which the congregation is no longer using. This is exciting, because many of the materials are expensive.

2. **Summer Youth Group Activities:** Pastor Donna and myself, along with students and parents are coordinating middle and high school youth in some fun, and service over the summer.
3. **Milestones:** The pastors and myself are continuing to meet and discuss how we can create space for youth to encounter Christ in a faith forming way. We're toying with the idea of structuring the faith forming process around the celebration of major Milestones. There will be more material and some prototyping of our methods available in the fall.
4. **Road Trips and Camp:** I will be gone from the 12th of July through the 18th of July on the Cluster mission trip. I will be gone the week of July 21st the Creative Arts Camp at Camp Lutherwood, as well the following week at Confirmation Camp.
5. **Encountering the Community:** I am continuing my Starbucks hours and Family Meals. I have three scheduled for June. I'd be happy to get together with anyone on council. Consider this a soft invite!

As always I am available for discussion and conversation at any time. My number is 503-313-0853, and my email is jptbeck@gmail.com

WLLC Social Ministry
Date: 6/4/14

2014

January: HOPE or Janus

February: The Father's Heart

March: WLLC Quilters

April: Annie Russ/NW Housing Alt.

May: Camp Lutherwood

June: Incight

July: Janus-Youth

August: Children's Center-Oregon City

September: Lutherworld Relief-ECLA

October: Sacele-Romania ?

November: ECLA World Hunger

December: House of Zion/Casa de Zion-Woodburn

2015

Ask the congregation for input on Outreach for 2015.

1. Sacele-Separate congregation?
2. Social Ministry
 - -ONE Campaign?
 - -Bread for the World--Offering of letters
 - "Reforming US Food Aid"
 - Include the Youth
3. Teaching about advocacy (BFW)-How to bring it to the congregation
4. HOPE-Ordering food--Bob
 - -First Friday--Janet Organization
 - -P/U at Gleaners on First Friday
 - -See Hunger Resources

PASTORS' REPORT TO CHURCH COUNCIL

June 12, 2014

We welcomed 8 new families into the life of the congregation on June 1st at the Picnic in the Park! What an awesome event of blessing and celebration with our graduates, with those joining the congregation, and with those who brought cycles to be blessed. And, as usual for WLLC, the weather turned out perfect!



ISSUES FOR ACTION:

1. Our mileage for May –1760 miles.
2. Receiving the new members into the official records of the congregation. (See list at end of this report.)

I. Proclamation

- Pastor Tim preached and presided 3 times and Pastor Donna twice since we last met in May. We thank the wonderful staff and helpers who made the Picnic in the Park so successful – it is amazing not to worry about the details, because so many, many folks step up and help get the picnic running!
- We met with Music Staff, June 7th. Special thanks to Jerry and the choir as they wrap up their season for the summer. Jerry and Adam are working on special music arrangements throughout the summer and we are truly grateful for their work and dedication! The music staff is planning a retreat day on June 30th to prepare for the cantata in the fall, and to examine the worship liturgies and repertoires with interested people.
- We have set out the themes for the year (June to June) – “Open the Door: Risk Hospitality”! We are focusing in on “Opening the Door to the Journey” for the summer – and we hope that people, including Council, will take snapshots all around them of how doors are being open to them for the journey of faith in their life. Bring/email/post your pics to the church and we can add them to the display.

II. Social Ministry & Stewardship

- Pastor Donna met with Karl Wright and several invited to the Council initiative on Social Ministry: Bob and Janet Raes and AnnMarie Webster. Sean will work with this initiative, too. They set out “outreach” for the rest of the months of the year, and talked about other projects, including September 7 “God’s Work. Our Hands” ELCA Sunday.
- The RIC Core Team met June 2nd. They are planning for a survey to be done this summer and a congregational forum in the fall. Their goal is to have a welcoming statement written for the congregation to consider at the Annual Meeting.

III. Faith Formation

- Pastor Donna and Lynn McKown went to Godly Play training with Jordan Beck. This is a process for children’s faith formation we are moving toward at the church.
- The team met June 11th to continue the planning stages for the next “Sunday Education Year” this coming fall. If you have ideas or want to be part of the development process for the five series of adult classes beginning in September, please contact Jan Sickert, who heads up the Adult Education Team.

- Pastor Donna is working with Jordan on getting the details for Day Camp here at WLLC the end of June (23-27). They are putting together a great team of adult and youth leadership who will help Camp Lutherwood staff for our day camp.
- Pastor Tim and Jordan are a part of the team planning the high school youth trip this summer.
- Pastor Donna and Pastor Tim are working with Jordan to put together an overall picture/plan for the youth faith formation process for the fall. Some new and innovative ideas are taking shape and we are looking forward to where this might take us in partnering and walking alongside of families in their faith formation.

IV. Community

- Pastor Tim and Julie met with the Capital Improvement Team. Please refer to the notes on this last meeting (June 4th). They are still in process of getting information on the numbers for the current building ideas. In the meantime, Executive has asked the team members to join the Council for this month's meeting.
- Pastor Tim joined the Men's Group in putting together the JANUS meal on June 7th! They are a great group of men who are very dedicated to the life and ministry of men here at WLLC. Thank Jeff Young if you get a chance sometime – he is doing a great job of leading this group.
- Pastor Donna accompanied the 50+ Group to a tour of the Aurora Colony, May 8th, and the Thursday Women's Bible Study to lunch at Lavender Bleu in West Linn, June 5th.
- Pastor Tim drove Rebekah and Lukas Dumestre and other OLYO youth to Camp Lutherwood for a work day on May 31st.
- Pastor Tim golfed in a Thrivent Golf Benefit, June 5th and the Incight Golf Benefit, June 9th with members from church.



V. Administration

- The Mutual Ministry Team met with us, May 12th.
- We both met with the Executive Team, June 7th.
- Pastor Donna has been working with the Nominating Team.
- Sandy is still working with a team for auditing the books of the congregation, and we also look forward to their report.
- We meet with cluster pastors most Tuesdays at noon. We had the chance to bless Pastor Scott Dunfee, June 10th, who is being deployed to Afghanistan for duties overseeing the joint chaplaincy crews serving there.
- Both pastors along with Darleen Deasee and Al and Trina Demers represented WLLC at the Synod Assembly May 16 – 18! What a great event with some wonderful worship – which was put together by our cluster with help from Owen James (ask us who he is! You might be surprised!). Also at Synod Assembly, Jan and Gary Eppelsheimer and Cheryl Harmon were blessed for traveling with the Holy Land Accompaniment Tour.
- We met with Steve Carr and are transitioning the website he has so diligently built over the years to an office-maintained and operated website so we can have more direct access to programming and connections for our communication strategies. The turnover is currently in process and there will be a “soft launch” of our new website over the summer.

- Pastor Donna attended her last West Linn Leader Academy on May 20th. She will miss the “graduation” due to a trip to Chicago. Both pastors will be attending their seminary reunion, June 17-18. Both pastors will be gone June 13-20 (one vacation Sunday).

VI. General Pastoral Responsibilities

- We work on hospital visits or ways to pray with those having surgeries or hospitalizations.
- We keep in touch with those going through cancer and other treatments.
- We offer support to those who are grieving the death of a loved one.
- Contacts are made with those who come to worship as visitors, both by the Hospitality Ambassadors and by us and/or other staff.
- Pastor Tim conducted the memorial for Theresa Elder; Pastor Donna did that for Dorothy Grenier (Janet Enger’s mother) and Martha LaBrenzsz (Sharon Cunningham’s mother).

Pastoral Acts:

New Members Received June 1: DOUG AND BELINDA MORGAN

PAM AND HOWARD BURGE

JAY, MELISSA, SARAH AND KATIE COOPER

CONNIE AND MIKE BONDI

DENNIS AND PAM WILKINSON

JOE AND MARCIA MEILS

NATE, SHANA AND HENRY NEBEL

GORDON, MOLLY, MIRI, AND ATTICUS KELLY

Transfers Out: BARB, BOB, JACKSON, JIM DARKE AND ERIK LEA – TO OUR SAVIORS, LO

Memorials: THERESA ELDER, June 4

DOROTHY GRENIER, June 7

MARTHA LEBRENSZ, June 8